

January 16, 2017, 7 pm
Minutes of Hill City Library Board of Trustees
Held at the Hill City Public Library

1) Call to order by President Mikal Lewis at 7 pm

2) Roll Call

Present: Bonnie Guerre, Monte McIntyre, John Johnson, Cindy Girard

Absent: Carol Walker, Steve Jarvis

3) Consent Calendar

A. Approval of Agenda

1st: Guerre 2nd: McIntyre

Vote was unanimous

B. Approval of Minutes

1st: McIntyre 2nd: Guerre

Vote was unanimous

4) Public Comment—Member of the public may speak to any matter not on the agenda.

None

5) Action Items:

None

6) Reports

A. Financial Reports

1. 2016 Monthly Budget

2. Year to Date Budget

3. Staff Salary

4. Daily Operational Cash Fund

5. Bank Statement

Library Director Girard clarified questions about items on the monthly budget and year to date budget.

B. Library Accreditation Ceremony in Pierre 3:30 pm, February 16, 2017.

Library Director Girard will inform the trustees when she receives the agenda for that day. Girard will have the city van available for transportation.

C. Library Director's Review of Daily Operations

Library Director Girard shared the 4th quarter and year end reports that were given to the Pennington County Board of Commissioners and Hill City Council. Although visitation was down less than 1%, circulation was up 12.33%.

This year the Library Director will evaluate the early literacy programs including storytime. In order to do this the director will develop a survey to evaluate if time changes are needed.

D. Trustees comments/concerns/directions

Mikal Lewis stated that the following projects were being done: 1. Concrete grinding of sidewalks. 2. Window bids for materials and labor for capital improvement project. 3. Lighting for library in the investigation stage.

7) Motion to adjourn at 8:05 pm

Next meeting is Monday, February 27, 2017 at 7 pm in the Hill City Public Library.

President Mikal Lewis

Secretary, Cindy Girard

Date