

**June 19, 2017, 7:00 pm**  
**Agenda of Library Board of Trustees**  
**Held at Hill City Public Library**

- 1) Call to Order**
- 2) Roll Call by President Lewis**
- 3) Consent Calendar**
  - A. Approval of Agenda
  - B. Approval of Minutes
- 4) Public Comment**—Members of the public may speak to any matter not on the agenda.
- 5) Action Items**
  - A. Approval of 2018 Library Budget.
- 6) Reports**
  - A. Financial Reports
    1. April/May Monthly Budget summary
    2. April/May Year to Date Budget summary
    3. April/May Salary/Wages Monthly Summary
    4. April/May Daily Operational Fund
    5. April/May First Interstate Bank Checking Account
  - B. Update on library window project.
  - C. Library Director's Review of Daily Operations
  - D. Library Board of Trustees comments/concerns/directives
- 7) Motion to Adjourn**

**Next Meeting is:**

**April 3, 2017, 7:00 pm**  
**Minutes of Library Board of Trustees**  
**Held at Hill City Public Library**

**1) Call to Order at 7:01 pm by President Mikal Lewis**

**2) Roll Call by President Lewis**

Present: Bonnie Guerre, Cindy Girard , Carol Walker, John Johnson

Absent: Steve Jarvis, Monte McIntyre

Guest: Paulette Schenck, Pennington County Library Liaison

**3) Consent Calendar**

A. Approval of Agenda

1<sup>st</sup>: Guerre 2<sup>nd</sup>: Walker

Vote was unanious

B. Approval of Minutes

1<sup>st</sup>: Guerre 2<sup>nd</sup>: Walker

Vote was unanimous

**4) Public Comment**—Members of the public may speak to any matter not on the agenda.

**5) Action Items**

A. Approve Summer Library hours to 9 am to 5 pm Monday, Tuesday, Thursday, Friday, 9 am to 7 pm Wednesday, and 9 am to 2 pm Saturday. Summer Hours begin the Monday after Memorial Day to Labor Day.

1<sup>st</sup>: Walker 2<sup>nd</sup>: Guerre

Vote was unanimous.

Library Director Girard stated that the hours are shorter in order to accommodate the budget. Further 2 hours are added on Wednesday to accommodate those who are unable to come to the library before 5 pm.

B. Approve to use up to \$1000 from Daily Operational Fund Checking Account for Summer Reading Program

1<sup>st</sup>: Guerre 2<sup>nd</sup>: Walker

Vote was unanimous

Library Director Girard stated that there is no funds in the budget for programming. The money will be used to provide for programs and for prizes to students meeting their reading goals.

C. Approval of bids by Dakota Craft for materials to replace library windows and Aspire Builders for labor for window replacement.

1<sup>st</sup>: Walker 2<sup>nd</sup>: Guerre

Vote was unanimous

President Lewis provided three estimates for window replacement and the labor for replacement. He explained the types of windows proposed. He explained the labor involved with window replacement.

- D. Approval to file e-rate 471 form with Golden West Telecommunications due to no bids received for internet service.

1<sup>st</sup>: Guerre 2<sup>nd</sup>: Walker

Library Director Girard explained that no bids concerning internet service were received during the open bidding time frame. Library Director Girard will contact Golden West Telecommunications which is the current provider and get a quote for service. After this is completed she will file a 471 form requesting Golden West Telecommunications to provide internet services in 2017-2018.

## 6) Reports

### A. Financial Reports

1. Monthly Budget summary
2. Year to Date Budget summary
3. Salary/Wages Monthly Summary
4. Daily Operational Fund
5. First Interstate Bank Checking Account

Library Director Girard will look into an error in the March Monthly Daily Operational Fund and report back to the Board.

### B. Library Open House Tuesday, April 25, 2017 1pm to 6 pm

Library Director Girard stated that she will work with the FOL to provide refreshments for the open house. The Open House will celebrate the fact that the Hill City Public Library has received Enhanced Accreditation by the South Dakota State Library.

### C. Library Director's Review of Daily Operations

Library Director Girard stated that the library budget for 2018 will be due for submission to the city in May. She will find out from Pennington County soon if there is any increase in funding due to COLA. She will meet with the financial officer concerning the budget. Approval of the budget by the Board of Trustees will be needed prior to submission to the Hill City Council.

On April 18, 2017 Library Director Girard will give a presentation about the library services provided by the Hill City Public Library. She will notify the Board of Trustees when she finds out about the exact time of the presentations.

On April 20, 2016 at 4 pm the LSTA 5 year plan will be discussed by the South Dakota state library staff at Rapid City Public Library.

**D. Library Board of Trustees comments/concerns/directives**

Paulette Schenck provided background as to her appointment as the Library Liaison for Pennington County. She asked the Trustees if there was anything that they wanted the Pennington County Board of Commissioners to know about the Hill City Public Library. Trustees mentioned a number of ways that Hill City Public Library was unique.

**7) Motion to Adjourn at 8:15 pm**

**Next Meeting is Monday, May 22 at 7 pm in the Hill City Public Library.**

	A	B	C	D	E	F	G	H	I	J
1	<b>General Fund</b>									
2	<b>Library - 2018 Budget</b>									
3										
4										
5	<b>Account Code</b>			<b>Description</b>			<b>2017 Budget</b>		<b>2018 Budget</b>	
6										
7	<b>Revenue</b>									
8	101	3300	3388	County Library Subsidy			27,356.00		27,631.00	
9										
10	<b>Expenditures</b>									
11	101	4550	4110	Salaries And Wages			67,402.64		69,359.49	
12										
13	101	4550	4120	Est PPL Buyouts (2017=\$670, 2018=\$631.04)						
14	101	4550	4121	Social Security/Medicare	(Moved to 4121&4122)		5,105.05			
15	101	4550	4122	Social Security					4,300.29	
16	101	4550	4130	Medicare					1,005.71	
17	101	4550	4150	Retirement			3,269.20		3,366.72	
18	101	4550	4150	Group Insurance			9,315.48		9,924.48	
19	101	4550	4151	Dental Insurance			511.80		522.24	
20	101	4550	4190	Other Personal Service (Background Checks)					0.00	
21	101	4550	4220	Professional Services And Fees - (City Attorney)			500.00		0.00	
22	101	4550	4230	Publishing						
23	101	4550	4250	Repairs And Maintenance (IT Service/Marco-Copier)			500.00		1,750.00	
24	101	4550	4260	Postage (2018 moved to Supplies per Code)			180.00			
25	101	4550	4261	Supplies (Includes postage)			1,400.00		1,300.00	
26	101	4550	4270	Travel And Conference			900.00		900.00	
27	101	4550	4280	Utilities			<b>3,004.37</b>		<b>3,800.00</b>	
28				BH Energy			2,756.93		2,600.00	
29				Water			247.44		300.00	
30				Internet & ISP Address					900.00	
31	101	4550	4281	Propane			810.00		810.00	
32	101	4550	4283	Phone			665.00		750.00	
33	101	4550	4290	Other			<b>8,538.00</b>		<b>3,600.00</b>	
34				Door security, panic buttons, contract fees	(Subscription)		300.00		400.00	
35				Sam's Club	(Subscription)		48.00		50.00	
36				IT Service	(Moved to 4250)		500.00		500.00	
37				Computer--Software-license	(Moved to 4341)		300.00		1,500.00	
38				Replacement of hardware/handheld-scanner	(Moved to 4340)		250.00		0.00	
				Background checks	(Moved to 4190)		90.00		0.00	

5) Action Item A.

	A	B	C	D	E	F	G	H	I	J
39				Overdrive Subscription- Ebooks	(Subscription)		1,500.00		1,650.00	
40				Destiny Hosting-Library system	(Subscription)		1,000.00		1,200.00	
41				Firewall-replacement	(Moved to 4340)		600.00		0.00	
42				Computer/Internet & ISP Address-Golden West	(Moved to 4280)		550.00		900.00	
43				Computer Replacement	(Moved to 4340)		2,100.00		1,400.00	
44				Maree/Copier Maintenance	(Moved to 4250)		500.00		750.00	
45				Furniture & Equipment	(Moved to 4340)		500.00		300.00	
46				Other - Misc			300.00		300.00	
47	101	4550	4320	Buildings						
48	101	4550	4330	Improvements Other than Buildings						
49	101	4550	4340	Machinery & Equipment (Computers/Scanners/Firewall/Furniture)					1,700.00	
50	101	4550	4341	Computer Software	2-yr license				1,500.00	
51	101	4550	4342	Books			7,500.00		7,800.00	
52	101	4550	4350	Furniture & Equipment						
53	101	4550	4351	Computer						
54	101	4550	4361	Capital Equipment						
55	101	4550	4371	Capital Improvements			15,000.00		13,000.00	
56				Windows/Siding			15,000.00			
57				LED Lighting					7,000.00	
58				Sidewalk/Drainage					6,000.00	
59										
60										
61				<b>TOTAL EXPENSES</b>			<b>124,601.54</b>		<b>125,388.93</b>	

April

**G/L EXPENSE HISTORY REPORT**  
FROM 04/2017 TO 4/2017

6) Reports A.1

Page 1 of 2

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 4/2017 TO 4/2017)	AMOUNT
DATE JRNL	NAME/OTHER REFERENCE	PO NUMBER INVOICE CHECK NO REF/DESCRIPTION	
101-4550-4110	SALARIES AND WAGES		
4/13/17 PR0750		PR DT: 4/08/17	2,404.27
4/28/17 PR0757		PR DT: 4/22/17	2,315.55
ACCOUNT TOTAL			4,719.82
101-4550-4120	SOCIAL SECURITY/MEDICARE		
4/13/17 PR0750		PR DT: 4/08/17	157.78
4/28/17 PR0757		PR DT: 4/22/17	151.00
ACCOUNT TOTAL			308.78
101-4550-4130	RETIREMENT		
4/13/17 PR0750		PR DT: 4/08/17	119.83
4/28/17 PR0757		PR DT: 4/22/17	114.69
ACCOUNT TOTAL			234.52
101-4550-4150	GROUP INSURANCE		
4/13/17 PR0750		PR DT: 4/08/17	363.37
4/28/17 PR0757		PR DT: 4/22/17	363.36
ACCOUNT TOTAL			726.73
101-4550-4151	DENTAL INSURANCE		
4/13/17 PR0750		PR DT: 4/08/17	20.73
4/28/17 PR0757		PR DT: 4/22/17	20.72
ACCOUNT TOTAL			41.45
101-4550-4280	UTILITIES		
4/25/17 AP0873	BLACK HILLS ENERGY	4-01706 44194 Mar-Apr 2017 Electric Charges	148.17
4/25/17 AP0873	CITY OF HILL CITY	4-2017 44196 Inter-Dept Wa/Sw Bills	20.39
ACCOUNT TOTAL			168.56
101-4550-4283	PHONE		
4/10/17 AP0865	BIRCH COMMUNICATIONS	4-2017 44134 Phone Bill - April 2017	73.41
ACCOUNT TOTAL			73.41
101-4550-4290	OTHER		
4/10/17 AP0865	GOLDEN WEST TELECOM	12391598 44139 IP Address for Library	89.95
4/10/17 AP0865	JMS INC DBA TECHNOLOGY CE	36198 44145 Content Filtering-SonicWall Soho	159.00
ACCOUNT TOTAL			248.95
101-4550-4342	BOOKS		
4/25/17 AP0873	FIRST INTERSTATE BANK-CC	3-2017 44197 Thriftbooks-Books	95.93
4/25/17 AP0873	SYNCB/AMAZON	4-2017 44205 Books	271.69

April

G/L EXPENSE HISTORY REPORT  
FROM 04/2017 TO 4/2017

6) Reports A.1.

Page 2 of 2

ACCOUNT NUMBER DATE	JRNL	ACCOUNT NAME NAME/OTHER REFERENCE	(FISCAL 4/2017 TO 4/2017) PO NUMBER INVOICE	CHECK NO REF/DESCRIPTION	AMOUNT
101-4550-4342		BOOKS			
		ACCOUNT TOTAL			----- 367.62
				REPORT TOTAL	=====
					6,889.84



May

G/L EXPENSE HISTORY REPORT  
FROM 05/2017 TO 5/2017

6) Reports A.1

Page 1 of 2

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 5/2017 TO 5/2017)	AMOUNT
DATE JRNL	NAME/OTHER REFERENCE	PO NUMBER INVOICE CHECK NO REF/DESCRIPTION	

101-4550-4110	SALARIES AND WAGES		
5/12/17 PR0763			PR DT: 5/06/17 2,368.09
5/26/17 PR0777			PR DT: 5/20/17 2,339.77
ACCOUNT TOTAL			4,707.86

101-4550-4120	SOCIAL SECURITY/MEDICARE		
5/12/17 PR0763			PR DT: 5/06/17 155.02
5/26/17 PR0777			PR DT: 5/20/17 152.86
ACCOUNT TOTAL			307.88

101-4550-4130	RETIREMENT		
5/12/17 PR0763			PR DT: 5/06/17 122.51
5/26/17 PR0777			PR DT: 5/20/17 118.19
ACCOUNT TOTAL			240.70

101-4550-4150	GROUP INSURANCE		
5/12/17 PR0763			PR DT: 5/06/17 363.37
5/26/17 PR0777			PR DT: 5/20/17 363.36
ACCOUNT TOTAL			726.73

101-4550-4151	DENTAL INSURANCE		
5/12/17 PR0763			PR DT: 5/06/17 20.73
5/26/17 PR0777			PR DT: 5/20/17 20.72
ACCOUNT TOTAL			41.45

101-4550-4261	SUPPLIES		
5/23/17 AP0891 SYNCB/AMAZON		5-2017	44298 Supplies 10.99
5/23/17 AP0891 SAM'S CLUB/SYNCHRONY BANK		4-2017	44295 Supplies-Library 13.74
ACCOUNT TOTAL			24.73

101-4550-4280	UTILITIES		
5/23/17 AP0891 BLACK HILLS ENERGY		4-01695	44283 Apr May 2017 Electric Charges 145.01
ACCOUNT TOTAL			145.01

101-4550-4283	PHONE		
5/08/17 AP0884 BIRCH COMMUNICATIONS		5-2017	44235 Phone Bill - May 2017 73.77
5/23/17 AP0891 CENTURY LINK		5-2017	44285 Phone Bill-May 6 - Jun 9 2017 87.22
ACCOUNT TOTAL			160.99

101-4550-4290	OTHER		
5/08/17 AP0884 GOLDEN WEST TELECOM		12424156	44240 IP Address for Library 89.95
ACCOUNT TOTAL			89.95

101-4550-4342	BOOKS		
5/23/17 AP0891 SYNCB/AMAZON		5-2017	44298 Books 366.52

May

G/L EXPENSE HISTORY REPORT  
FROM 05/2017 TO 5/2017

b) Report A.I.

Page 2 of 2

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 5/2017 TO 5/2017)	AMOUNT
DATE JRNL	NAME/OTHER REFERENCE	PO NUMBER INVOICE CHECK NO REF/DESCRIPTION	

101-4550-4342 BOOKS

ACCOUNT TOTAL

-----  
366.52

REPORT TOTAL

=====

6,811.82

**REVENUE & EXPENSE REPORT**  
**CALENDAR 4/2017, FISCAL 4/2017**

6). Reports A.Z

Page 1 of 1

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
101-4550-4110	SALARIES AND WAGES	4,719.82	21,856.32	67,402.64	45,546.32
101-4550-4111	SALARIES AND WAGES	.00	.00	.00	.00
101-4550-4120	SOCIAL SECURITY/MEDICARE	308.78	1,462.87	5,105.05	3,642.18
101-4550-4130	RETIREMENT	234.52	1,066.67	3,269.20	2,202.53
101-4550-4150	GROUP INSURANCE	726.73	2,906.93	9,315.48	6,408.55
101-4550-4151	DENTAL INSURANCE	41.45	165.80	511.80	346.00
101-4550-4220	PROFESSIONAL SERVICES AND FEES	.00	.00	500.00	500.00
101-4550-4250	REPAIRS AND MAINTENANCE	.00	741.16	500.00	241.16-
101-4550-4251	FUEL	.00	.00	.00	.00
101-4550-4260	POSTAGE	.00	.00	180.00	180.00
101-4550-4261	SUPPLIES	.00	17.67	1,400.00	1,382.33
101-4550-4270	TRAVEL AND CONFERENCE	.00	34.25	900.00	865.75
101-4550-4280	UTILITIES	168.56	766.92	3,004.37	2,237.45
101-4550-4281	Propane	.00	.00	810.00	810.00
101-4550-4283	PHONE	73.41	245.12	665.00	419.88
101-4550-4290	OTHER	248.95	586.72	8,538.00	7,951.28
101-4550-4342	BOOKS	367.62	1,260.27	7,500.00	6,239.73
101-4550-4350	FURNITURE AND EQUIPMENT	.00	74.90	.00	74.90-
101-4550-4351	COMPUTER	.00	.00	.00	.00
101-4550-4371	Capital Improvements	.00	.00	15,000.00	15,000.00
	<b>LIBRARY TOTAL</b>	<b>6,889.84</b>	<b>31,185.60</b>	<b>124,601.54</b>	<b>93,415.94</b>
	<b>GENERAL TOTAL</b>	<b>6,889.84</b>	<b>31,185.60</b>	<b>124,601.54</b>	<b>93,415.94</b>
	<b>TOTAL EXPENSES</b>	<b>6,889.84</b>	<b>31,185.60</b>	<b>124,601.54</b>	<b>93,415.94</b>

May

**REVENUE & EXPENSE REPORT**  
 CALENDAR 5/2017, FISCAL 5/2017

6) Reports A.2.

Page 1 of 1

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
101-4550-4110	SALARIES AND WAGES	4,707.86	26,564.18	67,402.64	40,838.46
101-4550-4120	SOCIAL SECURITY/MEDICARE	307.88	1,770.75	5,105.05	3,334.30
101-4550-4130	RETIREMENT	240.70	1,307.37	3,269.20	1,961.83
101-4550-4150	GROUP INSURANCE	726.73	3,633.66	9,315.48	5,681.82
101-4550-4151	DENTAL INSURANCE	41.45	207.25	511.80	304.55
101-4550-4220	PROFESSIONAL SERVICES AND FEES			500.00	500.00
101-4550-4250	REPAIRS AND MAINTENANCE		741.16	500.00	241.16-
101-4550-4260	POSTAGE			180.00	180.00
101-4550-4261	SUPPLIES	24.73	42.40	1,400.00	1,357.60
101-4550-4270	TRAVEL AND CONFERENCE		34.25	900.00	865.75
101-4550-4280	UTILITIES	145.01	911.93	3,004.37	2,092.44
101-4550-4281	Propane			810.00	810.00
101-4550-4283	PHONE	160.99	406.11	665.00	258.89
101-4550-4290	OTHER	89.95	676.67	8,538.00	7,861.33
101-4550-4342	BOOKS	366.52	1,626.79	7,500.00	5,873.21
101-4550-4350	FURNITURE AND EQUIPMENT		74.90		74.90-
101-4550-4371	Capital Improvements			15,000.00	15,000.00
	LIBRARY TOTAL	6,811.82	37,997.42	124,601.54	86,604.12
	GENERAL TOTAL	6,811.82	37,997.42	124,601.54	86,604.12
	TOTAL EXPENSES	6,811.82	37,997.42	124,601.54	86,604.12

April

CC ANALYSIS. 3 LIBRARY

Page 1 of 1

6) Reports A.3.

COST CENTER	REGULAR HOURS	OVERTIME HOURS	HOURLY PAY ID	OVERTIME PAY	GROSS PAY	PENSION DEDUCT
7 Cynthia A Girar 55010 LIBRARY	152.37	.32	2917.89	9.19	3073.19	184.39
EMP TOT 7	152.37	.32	2917.89	9.19	3073.19	184.39
10 Madlyn G Hansen 55011 LIBRARY AIDE	78.37		835.42		835.42	50.13
EMP TOT 10	78.37		835.42		835.42	50.13
14 Terry L Meissne 55011 LIBRARY AIDE	69.08		660.41		660.41	
EMP TOT 14	69.08		660.41		660.41	
40 Kristen I Ander 55011 LIBRARY AIDE	16.25		150.80		150.80	
EMP TOT 40	16.25		150.80		150.80	
Report Total	316.07	.32	4564.52	9.19	4719.82	234.52
Employee Count	4					

May

CC ANALYSIS. 3 LIBRARY

6) Reports A.3

Page 1 of 1

COST CENTER		REGULAR HOURS	OVERTIME HOURS	HOURLY PAY ID	OVERTIME PAY	GROSS PAY	PENSION DEDUCT
7 Cynthia A Girar							
55010 LIBRARY		160.00	1.18	3064.00	33.90	3097.90	185.88
		-----					
EMP TOT	7	160.00	1.18	3064.00	33.90	3097.90	185.88
10 Madlyn G Hansen							
55011 LIBRARY AIDE		85.71		913.67		913.67	54.82
		-----					
EMP TOT	10	85.71		913.67		913.67	54.82
14 Terry L Meissne							
55011 LIBRARY AIDE		57.73		551.89		551.89	
		-----					
EMP TOT	14	57.73		551.89		551.89	
40 Kristen I Ander							
55011 LIBRARY AIDE		15.56		144.40		144.40	
		-----					
EMP TOT	40	15.56		144.40		144.40	
Report Total		319.00	1.18	4673.96	33.90	4707.86	240.70
Employee Count		4					







A	B	C	D	E	F	G	H	I	J	K	L
DATE	May FAX	Printing	Books Bought	Book Fines	Name of Patron	Donations	Name of Donor	beginning total	Cash taken from drawer	Expenses	Deposits
3	5/1/2017	\$4.50				\$0.10		\$70.00			
5	5/2/2017	\$1.60				\$7.00	Myrna Olson				
7	5/5/2017	\$0.20				\$20.00	Sharon Brunner				
8	5/5/2017					\$0.05					
9	5/6/2017	\$1.00				\$0.10					
10	5/8/2017	\$0.40				\$4.00					
11	5/8/2017	\$3.00									
12	5/9/2017	\$0.40									
13	5/9/2017	\$1.40									
14	5/11/2017			\$20.00	Library Card Kelli Albin						
15	5/11/2017			\$25.00	Library Card Janet Wetovick-Bily						
16	5/15/2017	\$0.40									
17	5/16/2017	\$1.00									\$90.55
18	5/16/2017										\$90.55
19	TOTALS	\$4.50	\$45.00	\$9.80		\$31.25		\$160.55	\$90.55		
20	Reconcilled							\$70.00			
21	5/16/2017	\$0.25	\$20.00		card						
22	5/17/2017	\$1.00			Shankar VanDyke						
23	5/17/2017	\$0.20				\$0.05					
24	5/18/2017	\$0.80									
25	5/18/2017	\$0.60									
26	5/18/2017	\$6.60									
27	5/22/2017	\$1.75									
28	5/22/2017	\$0.80				\$10.00	tourist				
29	5/22/2017	\$0.20				\$0.05					
30	5/22/2017	\$0.60				\$0.40					
31	5/23/2017	\$3.60									
32	5/23/2017					\$5.00	box				
33	5/24/2017	\$0.40									
34	5/24/2017	\$1.80				\$0.20					
35	5/24/2017	\$0.60									
36	5/24/2017	\$0.40									
37	5/26/2017	\$0.60									
38	5/30/2017	\$0.40	\$1.50			\$20.00	sharon brunner				
39	5/30/2017	\$2.60				\$1.00	box				
40	5/30/2017	\$2.80									
41	5/30/2017	\$0.80									
42	5/31/2017	\$1.00				\$0.25	box				\$86.25
43	TOTALS	\$27.80	\$21.50			\$36.95		\$156.25	\$86.25		\$86.25
44	Reconcilled							\$70.00			

6) Reports **A.** April

FIRST INTERSTATE BANK  
PO BOX 126  
HILL CITY, SD 57745

030 00073 01  
ACCOUNT:  
DOCUMENTS:

XXXXXX0592  
4

PAGE: 1 of 2  
04/28/2017

TELEPHONE: 605-574-2531

CITY OF HILL CITY  
HILL CITY PUBLIC LIBRARY  
PO BOX 88  
HILL CITY SD 57745-0088

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3  
1

Customer service questions: Call 1-888-752-3332 or www.firstinterstate.com

SCM REGULAR ACCOUNT XXXXXX0592

MINIMUM BALANCE	7,449.05	LAST STATEMENT 03/31/17	7,489.55
AVG AVAILABLE BALANCE	7,510.75	3 CREDITS	148.67
		1 DEBITS	40.50
		THIS STATEMENT 04/28/17	7,597.72

DEPOSITS					
REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	04/18	13.50		04/18	74.36
				04/28	60.81

CHECKS					
CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
3055	04/14	40.50			

DAILY BALANCE					
DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
04/14	7,449.05	04/18	7,536.91	04/28	7,597.72



6) Reports

A. *(circled)*  
51

First Interstate		CHECKING DEPOSIT
DATE: <u>Apr 18 2017</u>	AMOUNT: <u>13.50</u>	
DEPOSIT TO ACCOUNT NAME:		
HILL CITY PUBLIC LIBRARY		
TOTAL DEPOSIT: <u>13.50</u>		

\$13.50 04/18/2017

First Interstate		CHECKING DEPOSIT
DATE: <u>Apr 18 2017</u>	AMOUNT: <u>74.36</u>	
DEPOSIT TO ACCOUNT NAME:		
HILL CITY PUBLIC LIBRARY		
TOTAL DEPOSIT: <u>74.36</u>		

\$74.36 04/18/2017

First Interstate		CHECKING DEPOSIT
DATE: <u>Apr 28 2017</u>	AMOUNT: <u>60.81</u>	
DEPOSIT TO ACCOUNT NAME:		
HILL CITY PUBLIC LIBRARY		
TOTAL DEPOSIT: <u>60.81</u>		

\$60.81 04/28/2017

HILL CITY PUBLIC LIBRARY		3055
DATE: <u>Apr 13 2017</u>		
PAY TO: <u>Stratton Hills Publishing</u>		\$ <u>40.50</u>
PAYEE: <u>Berry &amp; Son</u>		
First Interstate Bank		
SIGNATURE: <u>Cynthia D...</u>		

3055 \$40.50 04/14/2017

6) Reports A005

May

FIRST INTERSTATE BANK  
PO BOX 126  
HILL CITY, SD 57745

030 00073 01  
ACCOUNT:  
DOCUMENTS:

XXXXXX0592  
2

PAGE: 1 of 2  
05/31/2017

TELEPHONE: 605-574-2531

CITY OF HILL CITY  
HILL CITY PUBLIC LIBRARY  
PO BOX 88  
HILL CITY SD 57745-0088

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Customer service questions: Call 1-888-752-3332 or www.firstinterstate.com  
Effective July 15, 2017, the non-sufficient funds (NSF/return check/over-draft paid) fee will increase from \$29.00 to \$30.00. The stop payment fee will increase from \$29.00 to \$32.00. If you have any questions, please contact your local branch or client support at 888-752-3332, M-F 7:30am-6pm, MST.

SCM REGULAR ACCOUNT XXXXXX0592

MINIMUM BALANCE	7,597.72	LAST STATEMENT 04/28/17	7,597.72
AVG AVAILABLE BALANCE	7,643.51	2 CREDITS	176.80
		DEBITS	.00
		THIS STATEMENT 05/31/17	7,774.52

----- DEPOSITS -----					
REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	05/17	90.55		05/31	86.25

----- DAILY BALANCE -----					
DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
05/17	7,688.27	05/31	7,774.52		

May  
6 J Reports A. G.

CHECKING DEPOSIT	
DATE: May 17, 2017	
DEPOSIT TO ACCOUNT BY: [REDACTED]	90.55
DATE: [REDACTED]	20.00
DATE: [REDACTED]	20.00
DATE: [REDACTED]	90.55
DATE: [REDACTED]	---
NAME: Hill City Public Library	90.55
TOTAL \$ 90.55	

\$90.55 05/17/2017

CHECKING DEPOSIT	
DATE: May 31, 2017	
DEPOSIT TO ACCOUNT BY: [REDACTED]	66.25
DATE: [REDACTED]	20.00
DATE: [REDACTED]	---
DATE: [REDACTED]	---
NAME: Hill City Public Library	66.25
TOTAL \$ 86.25	

\$86.25 05/31/2017

## 6) Reports C.

### Library Director's Review of Daily Operations

1. Summer Reading Program began on Monday June 12, 2017 and will be done on Saturday, July 21, 2017.
2. Meeting with Pennington County Board of Commissioner will be on Tuesday, June 20, 2017. I have been told that we will be one of the first on the agenda. All materials have already been sent to Commissioners
3. Friends of the Library will have their sale on Saturday, June 24, 2017 from 10 am to 4 pm. If you have time to volunteer there are still time available to help with the sale.
4. Visitation is up 10% in May2017 compared to May 2016.
5. Circulation is up 13% in May 2017 compared to May 2016.