



OFFICE
USE
ONLY

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

(Applications are due by 12pm the Wednesday prior to the Planning & Zoning Meeting)

APPLICANT / AGENT* _____ PHONE NUMBER _____

MAILING ADDRESS _____

E-MAIL _____ FAX _____

OWNER _____ PHONE NUMBER _____

MAILING ADDRESS _____

E-MAIL _____ FAX _____

***All City correspondence will be with the applicant/agent only**

LOT INFORMATION

PARCEL ID # _____ TAX ID # _____

PROPERTY ADDRESS _____

LEGAL DESCRIPTION _____

LOT _____ BLOCK _____ SUBDIVISION _____

SECTION _____ TOWNSHIP _____ RANGE _____ ACRES _____

CURRENT ZONING _____

ENGINEER/ARCHITECT

NAME _____ PHONE NUMBER _____

MAILING ADDRESS _____

E-MAIL _____ FAX _____

PROPOSED WORK – Check all that apply

<input type="checkbox"/> Residential	<input type="checkbox"/> Nonresidential	<input type="checkbox"/> Mobile Home
<input type="checkbox"/> New Construction	<input type="checkbox"/> New Construction	<input type="checkbox"/> Single lot
<input type="checkbox"/> Addition/Improvements*	<input type="checkbox"/> Addition/Improvement	<input type="checkbox"/> MFP/MHS

Subdivision Grading/Fill Watercourse Alteration Other _____

DESCRIPTION OF PROJECT _____

Attach the following information where applicable: Plans drawn to scale showing the nature, dimension and elevations of the area in question; existing or proposed structures, fill, storage materials, drainage facilities; and the location of the foregoing.

The proposed development is located in the () Floodway () Flood Fringe () SFHA

Panel # _____ Map Date: _____

Elevations

Base Flood (BFE) _____ Source _____ Datum _____

Existing Ground _____ Source _____ Datum _____

Finished Ground _____ Source _____ Datum _____

Lowest Floor _____ Source _____ Datum _____
(Including basements & crawl space)

Complete the following:

No-rise certificate for floodways

Flood proofing certificate. Describe flood-proofing methods (Non-Residential Only) (e.g., elevated on compacted fill; flood proofing using bulkheads, sealers; elevated on poles or columns or concrete walls).

If development is a mobile home, refer to the Hill City ordinance for anchoring requirements. Describe anchoring techniques:

A description of any watercourse that will be altered or relocated, include hydraulic calculation and base flood elevation data for any development or subdivision. **FEMA CLOMR & LOMR Required.**

I certify to the best of my knowledge that the above information is correct and the structure/development will meet all applicable requirements.

Subscribed and sworn to before me on
this _____ day of _____, 20____

Notary Public for the State of South Dakota
My Commission Expires: _____

Signature of Registered Professional

(SEAL)

PROPOSED DEVELOPMENT SITE PLAN SKETCH

In the space provided below, please provide a site plan sketch of the proposed development and property layout.

Please include all of the following:

1. Sketch property boundaries with measurements (in linear feet) of all sides
2. Show all existing and proposed structures on the property
3. Indicate how access is achieved from the property to the public right of way
4. Show all easements, special restrictions and existing underground infrastructure
5. Show pre and post construction drainage patterns
6. Indicate location of floodway and flood fringe
7. Indicate "NORTH" on the sketch

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. THE GRANTING OF THIS PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY FEDERAL, STATE OR LOCAL LAW REGULATING CONSTRUCTION OR PERFORMANCE OF CONSTRUCTION.

Signature of Applicant / Agent

Date

Signature of Owner

Date

OFFICE USE ONLY BELOW THIS LINE

APPLICATION REVIEW

- Application Complete
- No rise certificate
- Submit to the Planning & Zoning Commission for consideration and recommendation
- Submit to the City Council for consideration
- Fees Paid
- Scan documents to address file

PLANNING & ZONING COMMISSION Meeting Date _____ Action _____

Notes: _____

CITY COUNCIL Meeting Date _____ Action _____

Notes: _____

_____ PERMIT IS APPROVED. I have reviewed the plans and materials submitted in support of the proposed development and find them in compliance with applicable Floodplain Management standards.

_____ PERMIT IS DENIED. The proposed development is not in conformance with applicable Floodplain Management Standards (explanation below).

COMMENTS: _____

Flood Plain Administrator Signature

Date

Application Fee \$ _____ Date Paid _____ Cash/MO#/Check# _____ Receipt # _____