



BUILDING PERMIT APPLICATION
 (Deadline: 12 p.m. Wednesday prior to the P&Z Meeting)

OFFICE
 USE
 ONLY

PERMIT#

PROPERTY INFORMATION (Detailed information can be obtained using *RapidMaps* at www.rcgov.org/gis/rapidmap.html)

Project Address or Location:			
Lot Size:	Zoning:	Parcel ID#	Tax ID#
Legal Description:		Section:	Township: Range:
Property Owner's Name:		Property Owner's Address:	
Property Owner's Phone Number(s):		Property Owner's Email:	
Do you intend on hiring a Contractor or perform the work yourself? <input type="checkbox"/> Self <input type="checkbox"/> Contractor			

CONTRACTOR INFORMATION		<input type="checkbox"/> Residential <input type="checkbox"/> Commercial/Industrial	
Contractor Name:		New Construction	Interior Remodel
Phone Number(s):		Grading	Exterior Remodel
SD Excise Tax License Number		Demolition	Addition to Existing Structure
Liability Insurance Policy Number		Garage	Single Family Home
Worker's Comp Insurance Policy Number		Deck	Multi-Family Home
Identification Number (Driver's License or Gov't ID)		Carport	Manufactured Home Move In
General Contractors are responsible for verifying license & insurance coverage for all subcontractors used in the project.		Other:	Manufactured Home Move Out

DESCRIPTION OF WORK:

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ESTIMATED COST OF WORK

Permit valuations shall reflect the total value of work, including materials and labor, for which the permit is being issued. If, in the opinion of the building official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the building official.

General/Sole Contractor		Cost \$	
Grading/Foundation Contractor		Cost \$	
Electrical Contractor		Cost \$	
Plumbing/Heating Contractor		Cost \$	
Mechanical Contractor		Cost \$	
Vendor for any structure built off-site *shed, modular, etc.		Cost \$	
Total Cost \$			

SQUARE FOOTAGES

Finished Space		Garage (Attached)		Deck or Porch	
Unfinished Space		Garage (Detached)		# of Bedrooms Added	
Addition		Shed		# of Bathrooms Added	
Remodeled Space		Carport		# of Stories	

PROPOSED USE

- **THIS PERMIT DOES NOT COVER ELECTRICAL OR PLUMBING PERMITTING;** PLEASE CONTACT THE APPLICABLE STATE AGENCY FOR THOSE PERMITS & INSPECTIONS.
- **A METER PIT MUST BE INSTALLED** WHEN NEW WATER SERVICE LINES FROM THE CITY MAIN ARE CONSTRUCTED.
- THE CITY OF HILL CITY ADOPTED THE **2021 INTERNATIONAL BUILDING CODE (IBC)** FOR USE IN ISSUING BUILDING PERMITS, LIFE SAFETY CODE, BUILDING CODE, INSPECTIONS AND CODE ENFORCEMENT.

FLOOD HAZARD INFORMATION

Is the property located within a designated floodway, floodplain or special hazard area?	YES	
	NO	
<i>If yes, a floodplain development permit is <u>required</u>.</i>		

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PROPOSED CONSTRUCTION SITE PLAN SKETCH

In the space provided below, please provide a site plan sketch of the proposed construction and property layout.

Please include all of the following:

1. Sketch property boundaries with measurements (in linear feet) of all sides.
2. Show required setbacks from property boundaries.
3. Show all existing and proposed structures on the property.
4. Indicate how access is achieved from the property to the public right of way.
5. Show all easements, special restrictions and existing underground infrastructure.
6. Show pre and post construction drainage patterns.
7. Indicate location of floodway and flood fringe.
8. Indicate "NORTH" on the sketch.



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**APPLICATION MAY BE REJECTED OR DELAYED IF REQUIRED DOCUMENTS
ARE NOT INCLUDED AND/OR ARE INCOMPLETE.**

Applicant Checklist for Complete Application Submittal	Yes	No	N/A
Completed application with required signatures			
Site plan (including setbacks, existing & proposed structures, easements, etc.)			
Foundation detail			
Framing detail			
Floorplan & elevation drawings (blueprints)			

I hereby certify that I have examined this application and its attachments, and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified within or not. The granting of this permit does not presume to give authority to violate or cancel the provisions of any federal, state or local law regulating construction or performance of construction.

I understand that work shall not begin until the permit is issued by this department; that I am responsible for calling for all required inspections; that work shall be accessible for inspection; that a final inspection, approval and Certificate of Occupancy are required prior to occupying/using the structures contained herein.

Every permit issued by the City of Hill City under the provisions of this code shall expire by limitation and become null and void if the building or work authorized by such permit is not commenced within one hundred eighty (180) days from the day of approval or completed within one (1) year per HCMC 3.06.01.

Signature of Applicant

Date

Signature of Owner (if different from applicant)

Date

PERMIT#

OFFICE USE ONLY BELOW THIS LINE

APPLICATION REVIEW

- Application complete
- Fees paid
- Check property for floodway, floodplain or SFHA status
- Submit to Planning & Zoning Commission for consideration
- Scan documents to address file

PLANNING AND ZONING COMMISSION Meeting Date _____ Action _____

Notes:

Building Permit Fee Calculation

Application Fee \$ _____ Date Paid _____ Cash/CC/Check # _____ Receipt # _____

Permit Fee \$ _____ Date Paid _____ Cash/CC/Check # _____ Receipt # _____

Tapping Fee(s) \$ _____ Date Paid _____ Cash/CC/Check # _____ Receipt # _____